

**College Instruction Committee Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806**

Monday, April 28, 2014

2:15 pm-4:15 pm

Location: AA216

Call To Order with Introduction of Guests

The meeting was called to order at 2:15. Members in attendance were: Gabriela Segade, Katie Krolikowski, Robert Webster, Andrew Kuo, Julie Shieh-Cook, Vern Cromartie, Norma Valdez-Jimenez, Robbie Kunkel, Kathleen Donlan and Tammeil Gilkerson. Guests in attendance were: Lucile Beatty and Beth Goehring.

CONSENT AGENDA ACTION ITEMS

April 28 Agenda

April 14 Minutes

Liberal Arts AA Degree – Liberal Arts: Arts and Humanities
REVISION: addition of Art 194

PE 116A, 261A, 290A, 126A, 135A
REVISION: objectives/content/ text to meet the C-ID course requirements

PE 124A, 136A, 214 Content Review

MEDIC 230
REVISION: prereq from BOT 210A to BOT 200

ART 194 Distance Ed Supplement to COR

KINES 199 Content Review
REVISION: minor description change

AUSER Automotive Brake, Steering and Suspension Technician Cert. of Achievement
REVISION: deletion of program

AUSER Automotive Heating and Air Condition Technician Cert. of Achievement
REVISION: deletion of program

AUSER 230 Automotive Engine Repair
REVISION: deletion of course

AUSER 102 Automotive Brake, Steering, and Suspension
REVISION: deletion of course

ESL 200 Content Review

ESL 201 Content Review

ESL 202 Content Review

ACTION: Norma motioned to approve consent agenda items; Vern seconded; Robert, Katie, Robbie, Kathleen, Andrew, and Julie were all in favor; no abstentions.

NON-CONSENT ACTION ITEMS

SOCIO 130 Introduction to Marriage and Family
ACTION: Katie motioned to approve new course with changes that include adding “sociological concepts” to objectives; and a change of major form to include SOCIO 130 in the Liberal Arts major; Julie seconded; Vern, Robert, Robbie, Kathleen, Andrew, and Norma were all in favor; no abstentions.

SOCIO 142 Introduction to Gender
ACTION: Katie motioned to approve new course with changes that include correcting the C-ID number to SOCIO 140; and a change of major form to include SOCIO 130 in the Liberal Arts major; Norma seconded; Vern, Robert, Robbie, Kathleen, Andrew, and Julie were all in favor; no abstentions.

SOCIO AA-T
REVISION: add SOCIO 130 and 142 to List A
ACTION: Norma motioned to table because the proposal was incomplete and needs to be returned with narrative and major form completed; Katie seconded; Vern, Robert, Robbie, Kathleen, Andrew, and Julie were all in favor; no abstentions.

SOCIO AA
REVISION: add SOCIO 130 and 142 to electives
ACTION: Robert motioned to approve; Norma seconded; Vern, Katie, Robbie, Kathleen, Andrew, and Julie were all in favor; no abstentions.

SOCIO 234 Content Review

REVISION: Description, Grade Option, and pre-requisite to satisfy C-ID descriptor

ACTION: Norma motioned to approve; Katie seconded; Vern, Robert, Robbie, Kathleen, Andrew, and Julie were all in favor; no abstentions.

KINES AA-T

ACTION: Katie motioned to approve new transfer degree; Vern seconded; Norma, Robert, Robbie, Kathleen, Andrew, and Julie were all in favor; no abstentions.

ENGL 293H Content Review

REVISION: Title, description, advisory/objectives/content

ACTION: Robert motioned to table because there is a question of why this course isn't just being deleted and keep ENGL 293 since they both have the same title and "Honors" is being removed from the title of ENGL 293H; Norma seconded; Vern, Katie, Robbie, Kathleen, Andrew, and Julie were all in favor; no abstentions.

ENGL 274 Content Review

REVISION: description, advisory, prerequisite, objectives. content, grading

ACTION: Katie motioned to approve with the prerequisite to read "ENGL 142B or eligibility for ENGL 1A"; Andrew seconded; Vern, Robert, Robbie, Kathleen, Norma, and Julie were all in favor; no abstentions.

ENGL 230B Content Review

REVISION: title, description, prerequisite, advisory, objectives, content, student evaluation

ACTION: Norma motioned to approve with the prerequisite to read "ENGL 142B or eligibility for ENGL 1A"; Katie seconded; Vern, Robert, Robbie, Kathleen, Andrew, and Julie were all in favor; no abstentions.

ENGL 220B Content Review

REVISION: title, description, prerequisite, advisory, objectives, grading policy, content, student evaluation

ACTION: Robert motioned to approve with the prerequisite to read "ENGL 142B or eligibility for ENGL 1A"; Katie seconded; Vern, Robbie, Kathleen, Andrew, and Julie were all in favor; Norma abstained.

ENGL 200A Content Review

REVISION: prerequisite, advisory, objectives, grading policy, content, student evaluation

ACTION: Robert motioned to approve with the prerequisite to read "ENGL 142B or eligibility for ENGL 1A"; Katie seconded; Vern, Norma, Robbie, Kathleen, Andrew, and Julie were all in favor; no abstentions.

ENGL 210B Content Review

REVISION: title, description, prerequisite, advisory, objectives, grading policy, content, student evaluation

ACTION: Andrew motioned to approve with the prerequisite to read "ENGL 142B or eligibility for ENGL 1A"; Katie seconded; Vern, Norma, Robbie, Kathleen, Robert, and Julie were all in favor; no abstentions.

The following course proposals were tabled for lack of time.

NURS 230 Content Review

AUSER 123 (Content Review w/description change)

AUSER 124 (Content Review w/description change)

AUSER 125 (Content Review w/description change)

AUSER 126 (Content Review w/description change)

AUSER 225 (Content Review w/description change)

AUSER 226 (Content Review w/description change)

AUSER 115 Non-substantial change (number changed from AUSER 106, grade, prerequisite)

AUSER 203 Substantial change (changed from AUSER 104, title, descrip, units, grade, hours, prereq)

AUSER 204 Substantial change (changed from AUSER 107, grade, units, hours, prereq)

AUSER 152 (Content Review w/non-substantial change: description, title, objectives/content)

AUSER 238 (Content Review w/non-substantial change: description)

AUSER 190 (Content Review w/non-substantial change: description, objectives/content)

AUSER 097 Automotive Careers and History (New Course)

AUSER 111 Automotive Brakes (New Course)

AUSER 113 Automotive Suspension and Steering (New Course)

AUSER117 Automotive Drive Trains (New Course)

AUSER Automotive Service Technician Certificate of Achievement (New Program)

AUSER Automotive Chassis Apprentice Certificate of Achievement (New Program)

AUSER Automotive Powertrains Apprentice Certificate of Achievement (New Program)

AUSER Automotive Hybrid Technician Certificate of Achievement (New Program)

ESL Low-Intermediate E.S.L. Certificate of Completion (New Program)

ESL High-Intermediate E.S.L. Certificate of Completion (New Program)

ESL Advanced E.S.L. Certificate of Completion (New Program)

INFORMATION/DISCUSSION

CurricUNET Update Katie Krolikowski has been working on two new courses and using CurricUNET and will present them at the next CIC meeting if completed. She requests extra consideration regarding the review of her proposals since the CurricUNET process has taken a lot of extra time maneuvering through it.

Publishing Deadline for Submissions to Be Included into Catalog/Spring Addendum Tabled for lack of time.

Process for Assigning Disciplines to Courses Tabled for lack of time.

OPEN DISCUSSION

Presentations from the Public/CIC Announcements There were no public or CIC announcements.

Adjournment

ACTION: Katie motioned to approve adjournment at 4:15; Norma seconded; Vern, Robert, Roberta, Kathleen, and Andrew were all in favor; no abstentions. The next meeting will be May 12.